



City of Columbus, Ohio

THIS IS NOT AN ORDER

Solicitation - 90 2010 SA003600

Respond before: **06/21/2010 10:00 am**

Bid Contact : Erika J. Stanley
Department of Public Safety
120 Marconi Blvd.
Columbus OH 43215 -
For inquiries call : (614) 645 5874

GROUP	ITEM	QTY	DESCRIPTION
1	001	1.00 EA	Computer Systems, Laboratory Control
	1.1	Scope:	
			The City of Columbus, Department of Public Safety, Division of Police is seeking bids through this Request for Proposal (RFP) to acquire and implement a laboratory information management system (LIMS) for use by the Columbus Police Crime Laboratory.
	1.2	Classification:	
			A pre-bid conference will be held on Thursday, May 27, 2010 at 10:00 am (EST) in the City of Columbus Division of Police Crime Laboratory, 520 King Ave, Columbus, OH 43201.
			The bidder shall provide, within the proposal, pricing for all required hardware, software, pre-installation customization, installation, testing, training, data migration, and documentation. Bidder shall identify any recurring annual maintenance or licensing fees. Bidder shall provide quotes for extended warranties and software support for a minimum of three years following implementation.
			The bidder shall provide company information including longevity and a list of laboratories currently using the proposed system. Bidder shall provide a project timeline. Purchase will be funded through the use of grant funds and preference will be given to systems with a project plan timeline that is conducive to the grant cycle.
			The bidder will provide a plan to train end users and administrators on the effective use and maintenance of the system. The bidder shall provide information regarding on-going customer support services.
			For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (http://vendorservices.columbus.gov) and view this bid number in the open solicitations listing.

DELIVERY ADDRESS:

(See below)

Terms:

Pursuant to City of Columbus Code Section 3907.05, all contractors, including subcontractors, who are a party to a contract as defined in C.C. 3901.01, must hold a valid contract compliance certification number.

For information regarding contract compliance, please contact the Equal Business Opportunity Commission Office at (614) 645 - 4764.

Equal Opportunity Clause

- (1) The contractor will not discriminate against any employee or applicant because of race, color, religion, sex or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment upgrading, demotion, or termination; rates of pay or other forms of compensation; and selection for training. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this Equal Opportunity Clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that the contractor is an equal opportunity employer.
- (3) It is the policy of the City of Columbus that business concerns owned and operated by minority and female persons shall have the maximum practical opportunity to participate in the performance of contracts awarded by the CITY.
- (4) The contractor shall permit access to any relevant and pertinent reports and documents by the Executive Director for the sole purpose of verifying compliance with this article, and with the regulations of the Equal Business Opportunity Commission Office. All such materials provided to the Executive Director by the contractor shall be considered confidential.
- (5) The contractor will not obstruct or hinder the Executive Director or her deputies, staff, and assistants in the fulfillment of their duties and responsibilities imposed by Article I, Title 39.
- (6) The contractor and each subcontractor will include a summary of this Equal Opportunity Clause in every subcontract. The contractor will take such action with respect to any subcontract as is necessary as a means of enforcing the provisions of the Equal Opportunity Clause.
- (7) The contractor agrees to refrain from subcontracting any part of this contract modification thereto to a contractor not holding a valid contract compliance number as provided for in Article I, Title 39.
- (8) Failure or refusal of a contractor or subcontractor to comply with the provisions of Article I, Title 39, may result in the cancellation of this contract.

DELIVER TO

CRIME LAB UNIT
520 KING AVE 2ND FLOOR
DIVISION OF POLICE
COLUMBUS OH 43201 -